



**KANE COUNTY**  
**ADMINISTRATION COMMITTEE**  
**WEDNESDAY, AUGUST 14, 2019**

County Board Room

Minutes

10:00 AM

Kane County Government Center, 719 S. Batavia Ave., Bldg. A, Geneva, IL 60134

**1. Call to Order**

Chairman Allan called the meeting to order at 10:05 a.m.

Attendee Name	Title	Status	Arrived
Deborah Allan	Chairman	Present	
Tom Koppie	Vice Chairman	Present	
Mark Davoust	Board Member	Present	
Drew Frasz	Board Member	Present	
Chris Kious	Board Member	Absent	
Bill Lenert	Board Member	Present	
John Martin	Board Member	Present	

Also present: Co. Bd. Chairman Lauzen; Finance staff Ramer-Holmes, Dobersztyn; Exec. Dir. Bldg. Mgmt. Sparks; Development Dir. VanKerkhoff; ITD Exec. Dir. Fahnestock & staff Lasky, Peters, Smith, Garza, Nicoski; and members of the press and public.

**2. Approval of Minutes: July 10, 2019**

Deferred for next month.

**3. Finance Report**

Staff Ramer-Holmes referenced a report included in the agenda packet noting GIS funds were trending higher than recommended due to encumbrances, no concerns at this time.

**4. Public Comment**

None

**5. Facilities Management**

A. Capital Projects Update

Exec. Dir. Bldg. Mgmt. Sparks provided a spreadsheet handout not included in the agenda packet. The elevator upgrades are on schedule and the JJC security project has been finalized and completed.

B. St. Mark's Blessing of the Animals

Facilities request for the Blessings of the Animals event at the 3<sup>rd</sup> Street Courthouse front lawn on October 6, 2019.

<b>RESULT:</b>	<b>APPROVED BY VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Mark Davoust, Board Member
<b>SECONDER:</b>	Drew Frasz, Board Member
<b>AYES:</b>	Deborah Allan, Tom Koppie, Mark Davoust, Drew Frasz, Chris Kious, Bill Lenert, John Martin
<b>ABSENT:</b>	Chris Kious

**6. Information Technology**

ITD Exec. Dir. Fahnestock presented the following resolutions:

A. **Resolution:** Authorizing Approval of Ortho/Oblique Imagery

This authorizes a contract with the EagleView, Pictometry International Corp. for three flights over six years at the cost of \$768,034.50. Flight number 1 paid in FY2020 at \$128,005.75 and FY2021 at \$128,005.75. Flight number 2 paid in FY2022 at \$128,005.75 and FY2023 at \$128,005.75. Flight number 3 paid in FY2024 at \$128,005.75 and FY2025 at \$128,005.75.

<b>RESULT:</b>	<b>MOVED FORWARD WITH VOICE VOTE [UNANIMOUS]</b>	<b>Next: 8/28/2019 9:00 AM</b>
<b>TO:</b>	Finance and Budget Committee	
<b>MOVER:</b>	Drew Frasz, Board Member	
<b>SECONDER:</b>	Bill Lenert, Board Member	
<b>AYES:</b>	Deborah Allan, Tom Koppie, Mark Davoust, Drew Frasz, Bill Lenert, John Martin	
<b>ABSENT:</b>	Chris Kious	

B. **Resolution:** Authorizing Contracts for Security Cameras and Building Access Control Systems

This authorizes a contract with Convergent Technologies and Alarm Detection Systems, Inc. for a two-year term with an option to extend for two additional twenty-four month terms in an amount not to exceed \$750,000 per year to be paid from the multiple County fund from various offices and departments.

<b>RESULT:</b>	<b>MOVED FORWARD WITH VOICE VOTE [UNANIMOUS]</b>	<b>Next: 8/28/2019 9:00 AM</b>
<b>TO:</b>	Finance and Budget Committee	
<b>MOVER:</b>	Bill Lenert, Board Member	
<b>SECONDER:</b>	Mark Davoust, Board Member	
<b>AYES:</b>	Deborah Allan, Tom Koppie, Mark Davoust, Drew Frasz, Bill Lenert, John Martin	
<b>ABSENT:</b>	Chris Kious	

C. **Resolution:** Authorizing Contracts for Audio Visual Services, Equipment, Maintenance and Repair

This authorizes a contract with Fox River Graphics, LLC and Midwest Computer Products, Inc. for a two-year term with an option to extend for two additional successive twenty-four month terms in an amount not to exceed a total of \$150,000 per year for various Kane County Offices and Departments with said costs being paid from Kane County Information Technologies funds and funds from other County offices and departments.

<b>RESULT:</b>	<b>MOVED FORWARD WITH VOICE VOTE [UNANIMOUS]</b>	<b>Next: 8/28/2019 9:00 AM</b>
<b>TO:</b>	Finance and Budget Committee	
<b>MOVER:</b>	John Martin, Board Member	
<b>SECONDER:</b>	Bill Lenert, Board Member	
<b>AYES:</b>	Deborah Allan, Tom Koppie, Mark Davoust, Drew Frasz, Bill Lenert, John Martin	
<b>ABSENT:</b>	Chris Kious	

D. **Resolution:** Authorizing Contracts for Low Voltage Data Cabling and Structured Network Cable Engineering Services

This authorizes contracts with Chicago Voice and Data Authority Corp. and Ficek Electric & Communications for a two-year term with option to extend up to two additional successive twenty-four month terms pending Committee and County Board approval at a cost not to exceed \$150,000 per year.

<b>RESULT:</b>	<b>MOVED FORWARD WITH VOICE VOTE [UNANIMOUS]</b>	<b>Next: 8/28/2019 9:00 AM</b>
<b>TO:</b>	Finance and Budget Committee	
<b>MOVER:</b>	Drew Frasz, Board Member	
<b>SECONDER:</b>	Bill Lenert, Board Member	
<b>AYES:</b>	Deborah Allan, Tom Koppie, Mark Davoust, Drew Frasz, Bill Lenert, John Martin	
<b>ABSENT:</b>	Chris Kious	

E. **Resolution:** Authorizing Contracts for Outdoor Wireless Installation Services - Microwave Network Infrastructure

This authorizes contracts with Scientel Solutions, LLC and Orbis Solutions for a two-year term with option to extend up to two additional successive twenty-four month terms pending Committee and County Board approval at a cost not to exceed \$150,000 per year.

<b>RESULT:</b>	<b>MOVED FORWARD WITH VOICE VOTE [UNANIMOUS]</b>	<b>Next: 8/28/2019 9:00 AM</b>
<b>TO:</b>	Finance and Budget Committee	
<b>MOVER:</b>	Drew Frasz, Board Member	
<b>SECONDER:</b>	Bill Lenert, Board Member	
<b>AYES:</b>	Deborah Allan, Tom Koppie, Mark Davoust, Drew Frasz, Bill Lenert, John Martin	
<b>ABSENT:</b>	Chris Kious	

F. **Resolution:** Authorizing Contracts with DevNet for Tax Administration Software

This authorizes the County Clerk, Treasurer, Supervisor of Assessments along with the IT Department to perform tax administration for taxing districts that have been utilizing DevNet, Inc. software. This is a 3-year contract.

<b>RESULT:</b>	<b>MOVED FORWARD WITH VOICE VOTE [UNANIMOUS]</b>	<b>Next: 8/28/2019 9:00 AM</b>
<b>TO:</b>	Finance and Budget Committee	
<b>MOVER:</b>	Drew Frasz, Board Member	
<b>SECONDER:</b>	John Martin, Board Member	
<b>AYES:</b>	Deborah Allan, Tom Koppie, Mark Davoust, Drew Frasz, Bill Lenert, John Martin	
<b>ABSENT:</b>	Chris Kious	

G. **Resolution:** Authorizing Approval of Personnel Hiring for Information Technologies Department

This authorizes the hiring and filling of a vacant Help Desk Analyst I position that was budgeted for in FY2019.

<b>RESULT:</b>	<b>MOVED FORWARD WITH VOICE VOTE [UNANIMOUS]</b>	<b>Next: 8/28/2019 9:00 AM</b>
<b>TO:</b>	Finance and Budget Committee	
<b>MOVER:</b>	John Martin, Board Member	
<b>SECONDER:</b>	Bill Lenert, Board Member	
<b>AYES:</b>	Deborah Allan, Tom Koppie, Mark Davoust, Drew Frasz, Bill Lenert, John Martin	
<b>ABSENT:</b>	Chris Kious	

## 7. Mill Creek SSA

Dir. Sparks provided background information regarding the Mill Creek SSA facility and presented the following resolution.

### A. **Resolution:** Authorizing a Contract Renewal for the FY2020 Mill Creek SSA Office Space Lease

This resolution authorizes a contract extension with Shodeen Group, LLC for the rental of office space at the Mill Creek Village in the Mill Creek subdivision for the Mill Creek SSA Advisory Body, for a total cost of \$11,835.00.

<b>RESULT:</b>	<b>MOVED FORWARD WITH VOICE VOTE [UNANIMOUS]</b>	<b>Next: 8/28/2019 9:00 AM</b>
<b>TO:</b>	Finance and Budget Committee	
<b>MOVER:</b>	Drew Frasz, Board Member	
<b>SECONDER:</b>	John Martin, Board Member	
<b>AYES:</b>	Deborah Allan, Tom Koppie, Mark Davoust, Drew Frasz, Bill Lenert, John Martin	
<b>ABSENT:</b>	Chris Kious	

## 8. Vehicles

### A. **Resolution:** Authorizing the Replacement of an Animal Control Vehicle

This resolution authorizes the Replacement of an Animal Control Vehicle using their own funds.

<b>RESULT:</b>	<b>MOVED FORWARD WITH VOICE VOTE [UNANIMOUS]</b>	<b>Next: 9/4/2019 9:00 AM</b>
<b>TO:</b>	Executive Committee	
<b>MOVER:</b>	Mark Davoust, Board Member	
<b>SECONDER:</b>	Bill Lenert, Board Member	
<b>AYES:</b>	Deborah Allan, Tom Koppie, Mark Davoust, Drew Frasz, Bill Lenert, John Martin	
<b>ABSENT:</b>	Chris Kious	

## 9. Construction

Dir. Sparks provided an update on the weekly Stakeholder meetings and progress of the facility plans building project. The meetings are held weekly on Thursday afternoons to discuss a progress report on the Multi-Use Facility Project. It was suggested to further review if a bid or an RFP would allow for the true best cost for construction.

Dir. Sparks requested direction from the Committee. Staff Dobersztyn clarified that Cordogan & Clark Associates has already provided preliminary plans with a total cost. Currently there is a two to three week delay due to finalizing options requested. There was consensus among the Committee to plan for finalizing in spring. The Committee requested reviewing the final proposal prior to releasing. Some conversation continued.

**10. Fabyan Property (40 Acre Old Jail Site)**

Chair Allan discussed the resolution presented on the agenda regarding selling or retaining the Fabyan Property. There was significant discussion among the Committee members. Geneva Mayor Burns spoke in favor of selling the property. Co. Bd. Member Frasz motioned to amend the language in the resolution to read:

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Administration Committee will take all necessary steps to sell the FABYAN PROPERTY and will issue an RFP for a qualified Broker to list the property for sale.

Co. Bd. Member Davoust second the amendment. Chair Allan called for a roll call vote on the resolution as amended.

- A. **Resolution:** Call for the Kane County Board to Move the Sale/Retention of Fabyan Property to a Conclusion

<b>RESULT:</b>	<b>FAILED BY ROLL CALL VOTE [3 TO 3]</b>
<b>TO:</b>	Executive Committee
<b>MOVER:</b>	Mark Davoust, Board Member
<b>SECONDER:</b>	Drew Frasz, Board Member
<b>AYES:</b>	Mark Davoust, Drew Frasz, John Martin
<b>NAYS:</b>	Deborah Allan, Tom Koppie, Bill Lenert
<b>ABSENT:</b>	Chris Kious

**11. New Business**

None

**12. Old Business**

None

**13. Reports Placed On File**

<b>RESULT:</b>	<b>PLACE WRITTEN REPORTS ON FILE [UNANIMOUS]</b>
<b>MOVER:</b>	Mark Davoust, Board Member
<b>SECONDER:</b>	Bill Lenert, Board Member
<b>AYES:</b>	Deborah Allan, Tom Koppie, Mark Davoust, Drew Frasz, Bill Lenert, John Martin
<b>ABSENT:</b>	Chris Kious

**14. Executive Session**

None

**15. Adjournment**

<b>RESULT:</b>	<b>ADJOURNED BY VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Drew Frasz, Board Member
<b>SECONDER:</b>	Mark Davoust, Board Member
<b>AYES:</b>	Deborah Allan, Tom Koppie, Mark Davoust, Drew Frasz, Bill Lenert, John Martin
<b>ABSENT:</b>	Chris Kious

This meeting adjourned at 11:47 a.m.

Denise Devine  
Recording Secretary